

Communities 2019/20 Revenue Application Form – Part Two



***Note: Two separate applications need to be completed if you are applying for funding from both Councils**

A. Organisation Details

Organisation Name	
Applying to *Babergh/Mid Suffolk (please indicate)	
Service catchment area (indicate geographical area of service users)	

B. Grant Details

How much are you applying for in 2019/20?	£
If you received a grant for 2018/19 please state amount awarded.	£
How will the grant be used? (i.e. general running costs, salaries, admin costs etc.)	

What are the main activities/services of your organisation?

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Please give a detailed outline of how your service delivery will impact in Babergh or Mid Suffolk **during 2019/20**, how it matches or compliments the priorities of the council and how this meets your charitable objectives.

How do you monitor the effectiveness of your work?

C. Funding Details

1. If you deliver your services over a wider area than just Babergh/Mid Suffolk please detail all other **Local Authorities** (including Babergh and Mid Suffolk) that contributed to your **total** revenue costs during 2018/19 & their anticipated contribution for 2019/20.

Local Authority	2018/19 (£)	2019/20 (£)
Babergh District Council		
Forest Heath District Council		
Ipswich Borough Council		
Mid Suffolk District Council		
St Edmundsbury Borough Council		
Suffolk Coastal (East Suffolk) District Council		
Suffolk County Council		
Waveney (East Suffolk) District Council		
Other – please specify		
Total Local Authority Funding		

2. Please provide details of any other (**non** Local Authority) **anticipated revenue funding** sources for 2019/20.

Funding Source	Secured	If not Secured when will you know?	Amount (£)
Total			

3. Total revenue cost for 2018/19

£

4. Total expected revenue cost for 2019/20

£

5. If Total 4 is greater than the combination of Total for items 1 & 2 please provide details of how the remainder of the revenue cost will be met.

F. Declaration

Please ensure that this application is signed and dated.

I declare that I am authorised to make this grant application on behalf of the above organisation and that the information given in this application and in the enclosures is correct and complete.

I understand that you will use the information I have provided to process the grant application. You may check some of the information with other sources within the council, other councils and Government departments. You may also get information from other organisations to make sure the information is accurate.

I confirm that I will be sending a copy of our accounts for 2018/19 when available

Signed	Name
Position	Date

G. Submitting your application

Have you remembered to include the following:

Your Proposed Budget for 2019/20

☐

Your annual report and accounts for 17/18 (if not already sent)

☐

Any case studies/testimonials to support your application

☐

PLEASE RETURN THE COMPLETED FORMS AND SUPPORTING DOCUMENTS BY NOON 18th JANUARY 2019:-

BABERGH & MID SUFFOLK DISTRICT COUNCILS

email to emma.wilson@baberghmidsuffolk.gov.uk

Or

by post to: Emma Wilson, Communities, Babergh & Mid Suffolk District Councils,
Endeavour House, 8 Russell Road, Ipswich IP1 2BX

Data Protection Notice

Any personal information processed by Babergh and Mid Suffolk District Council arising from Community Grant Fund Application will be protected in accordance with the Data Protection Act 2018. For more information on how we process your personal information or for information regarding Babergh and Mid Suffolk Councils Data Protection Policy and your right to information go to <https://www.midsuffolk.gov.uk/the-council/your-right-to-information/privacy-policy/>